

**TOWN OF BURGAW  
BOARD OF COMMISSIONERS MEETING  
BURGAW MUNICIPAL BUILDING  
APRIL 12, 2016  
4:00 PM**

**AGENDA**

- 1. Call to Order – Mayor Eugene Mulligan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
  - A. Approval of Minutes of the March 12, 2016 regular meeting and closed session;  
Approval of minutes of the March 11, 2016 special meeting**
  - B. Resolution 2016-09 Declaring Spring Festival Day in Burgaw**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**SPECIAL REQUESTS**

- 6. Pender Historical Society – *Jeannette Jones***
- 7. Daughters of the American Revolution – *Margaret Williams***
- 8. North Carolina Blueberry Festival – *Olivia Dawson***
- 9. Parks/Recreation Committee – *Noah Harrell***

**DEPARTMENTAL ITEMS**

**FIRE DEPARTMENT/EMERGENCY MANAGEMENT – *Allen Wilson, Fire Administrator***

- 10. Resolution 2016-10 Adopting the Southeastern NC Regional Hazard Mitigation Plan**

**PLANNING – *Rebekah Roth, Planning Administrator***

- 11. Resolution 2016-11 Exempting Engineering for 2016 Sidewalk and Intersection Capital Improvements, Bicycle and Pedestrian Plan, and West Side Trail & Parks Project from the Mini-Brooks Act as Provided by North Carolina General Statutes 143-64.31 and 143-64.32**

**FINANCE – *Wendy Pope, Finance Officer***

- 12. Resolution 2016-15 Authorizing the Pender County Tax Collector to Advertise Tax Liens**
- 13. Ordinance 2016-07 Amending the FY 15-16 budget to Recognize Tax Collection Proceeds received from Pender County Finance Department**

**ITEMS FROM ATTORNEY – *Robert Kenan***

14. **To be announced**

**ITEMS FROM MANAGER – *Chad McEwen***

15. **Resolution 2016-12 Approving a Contract with ELJ, Inc. Related to the Water System Rehabilitation Project (Contract 1)**
16. **Resolution 2016 -13 Approving a Contract with Vanguard Utility Services, Inc. Related to the Water System Rehabilitation Project (Contract 2)**
17. **Ordinance 2016-05 Adoption of Amended Capital Project Ordinance for Town of Burgaw Water Distribution System Rehabilitation Project**
18. **Other items from the manager to be announced**

**ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

19. **Appointment: Tourism Development Authority (TDA)**
20. **Appointment: Parks & Recreation Committee**
21. **Appointment: Mayor Pro-tem**
22. **Appointment: Council of Governments Representative (COG)**
23. **Appointment: Policy/Finance Board Member**
24. **Other items from the Mayor and Board of Commissioners to be announced**
25. **BREAK (5:30 or thereabout)** There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.
26. **PUBLIC FORUM** - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

**PUBLIC HEARING – *Rebekah Roth, Planning Administrator***

27. **Consideration of an amendment to the Town of Burgaw Unified Development Ordinance to bring the town’s regulations into legal compliance regarding protest petitions, performance guarantees for subdivisions, manufactured home park development, uses not listed on the Table of Permitted Uses, addressing of new structures, and reasonable accommodations procedures and to clarify ordinance provisions for permit approvals.**
28. **Resolution 2016-14 Adopting a Statement Of Consistency Regarding a Proposed Amendment to Bring the Town’s Regulations into Legal Compliance and Clarify Ordinance Provisions for Permit Approvals**
29. **Ordinance 2016-06 Approving an Amendment to bring the Town’s Regulations into Legal Compliance and Clarify Ordinance Provisions for Permit Approvals**

**CLOSED SESSION – Pursuant to GS 143-318.11 paragraph (a) item (6) personnel and GS 143-318.11 paragraph (a) item (3) attorney/client privilege**

**ADJOURNMENT**