

**TOWN OF BURGAW
BOARD OF COMMISSIONERS MEETING
BURGAW MUNICIPAL BUILDING
JULY 10, 2018
4:00 PM**

AGENDA

- 1. Call to Order – Mayor Kenneth Cowan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
 - A. Approval of Minutes of the June 12, 2018 Regular and Closed Session Meetings and Approval of Minutes of the June 21, 2018 Special Meeting**
 - B. Approval of Amendments to the Burgaw Community House Rental Application and Usage Policy**

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

DEPARTMENTAL ITEMS

Parks and Recreation – Zachary White, Parks and Recreation Coordinator

- 6. Depot and Street Closure request for New Year’s Eve Blueberry Drop**
- 7. Street Closure Request for 2018 Ghost Walk**
- 8. Other items to be announced if necessary**

Planning Department – Karen Dunn, Planning Administrator

- 9. Resolution 2018-09 Requesting the North Carolina Department of Transportation Install a Traffic Signal at the Intersection of NC Hwy 53 (Wilmington Street) and Wright Street under the R-5701 Intersection Improvements Project included in the approved 2016-2025 NCDOT STIP**
- 10. Resolution 2018-10 In Support of the Town of Burgaw Highway, Pedestrian and Multi-Use Infrastructure Improvement Projects included in the 2016-2025 North Carolina Department of Transportation State Transportation Improvement Program 5.0**

Agenda continued

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

- 11. To be announced**

ITEMS FROM MANAGER – *Joseph Pierce, Town Manager*

- 12. Resolution 2018- 08 Amending the Town of Burgaw Personnel Policy**
- 13. Other items to be announced**

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

- 14. To be announced**

BREAK - (5:30 or thereabout)

- 15. There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.**

PUBLIC FORUM

- 16. The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.**

PUBLIC HEARING

- 17. Public Hearing – Consideration of Amending the Town of Burgaw Code of Ordinances Chapter 34, Trees and Shrubs, Article II, Tree Board to have the Planning and Zoning Board serve as the *Tree Commission* in coordination with town staff and/or consultants who will serve as ex-officio members.**
- 18. Ordinance 2018-07 Amending the Town of Burgaw Code of Ordinances Chapter 34, Trees and Shrubs, Article II, Tree Board**

CLOSED SESSION – if applicable

ADJOURNMENT