

**TOWN OF BURGAW  
BOARD OF COMMISSIONERS MEETING  
BURGAW MUNICIPAL BUILDING  
SEPTEMBER 09, 2014  
4:00 PM**

**AGENDA**

- 1. Call to Order – Mayor Eugene Mulligan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
  - A. Approval of minutes of the August 12, 2014 regular meeting and closed session**
  - B. Ordinance 2014-17 Amending FY 2014-2015 Annual Budget – Dues for Wilmington Film Commission**
  - C. Ordinance 2014-18 Amending FY 2014-2105 Annual Budget – Purchase of Plaque for 21<sup>st</sup> Century Depot Founders**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**SPECIAL PRESENTATIONS**

- 6. Mayor Mulligan – Proclamations – Burgaw Angels and Burgaw Belles – World Series Winners**
- 7. Valerie Ryan – Pender Early College Biology Project**
- 8. Jim Fouche – Chairperson of Town of Burgaw Promotions and Special Events Committee**
- 9. Kourtnie Jeffcoat – Chairperson of Town of Burgaw Parks and Recreation Committee**

**DEPARTMENTAL ITEMS**

*Fire Department/Emergency Management/Safety – Allen Wilson, Fire Administrator*

- 10. Resolution 2014-29 Authorizing Approval of the Identification Card and Key Fob Policy**
- 11. Resolution 2014-30 Authorizing Approval of the Full Time Fire Fighter Job Description**
- 12. Consideration of Approval of the Request for Proposal (RFP) for the Purchase of a Fire Tanker Apparatus**

*Planning Department – Rebekah Roth, Planning Administrator*

- 13. Street Lining Plan**

14. Depot Events Center Policies and Procedures

15. Depot Event Center Fees

*Public Works – Bill Fay, Director of Public Works*

16. Resolution 2014-31 Authorizing a Contract with Norris Construction, Grading & Paving, Inc. for the Powell Bill Paving Priorities FY 2014-15

**ITEMS FROM ATTORNEY**

17. Resolution 2014-32 Legislative Request Regarding the Town of Burgaw Tourism Development Authority (TDA)

**ITEMS FROM MANAGER**

18. Resolution 2014-33 Reauthorizing a Contract with DRC Emergency Services, LLC for Disaster Recovery Assistance

19. Resolution 2014-34 Considering the Approval of Change Order Number 5 related to Phase 2 of the Town of Burgaw Sewer Rehabilitation Project and the Contract with Kimley Horn and Associates

20. Other items from the Manager to be announced

**ITEMS FROM MAYOR**

21. To be announced

**ITEMS FROM BOARD OF COMMISSIONERS**

22. Recommendation from Policy and Finance Board – Community House Policy - Commissioner Tyson & Commissioner Walker

23. Other items from Board of Commissioners to be announced

**BREAK (5:00 or thereafter)**

24. There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.

**PUBLIC FORUM**

25. The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

**PUBLIC HEARINGS – Rebekah Roth, Planning Administrator**

**Public Hearing #1**

26. Consideration of an amendment to the official Town of Burgaw Zoning Map Applicant Victoria Harrell Teal is requesting the rezoning of two tracts located on the corner of Hwy 117 and S. Walker St.

27. **Ordinance 2014-19 Approving an amendment to the Town of Burgaw Zoning Map rezoning two tracts (PINS 3229-80-0011-0000 and 3228-89-1642-0000) located on the corner of US Hwy 117 and S. Walker Street from R-20 to O&I**

**Public Hearing #2**

28. **Consideration of a proposed text change amendment to Section 4-9: Table of Permitted Uses to correct a mistake allowing Wholesale Mulch Merchants and not permitting Museums in the O&I zoning district.**
29. **Ordinance 2014-20 Approving a text change amendment to section 4-9: Table of Permitted Uses of the Unified Development Ordinances to remove Mulch Merchants, Wholesale as a Permitted Use in the O&I District and to add Museums as Use by Right in the O&I District**

**Public Hearing #3**

30. **Consideration of a proposed text change amendment to Article 5. Supplementary Use Regulations of the UDO to establish design standards for large commercial buildings and multi-family developments.**
31. **Ordinance 2014-21 Approving a Text Change Amendment to Article 5: Supplementary Use Regulations of the Unified Development Ordinance Establishing Design Standards**

**CLOSED SESSION – if applicable**

**ADJOURNMENT**