

**TOWN OF BURGAW  
BOARD OF COMMISSIONERS MEETING  
BURGAW MUNICIPAL BUILDING  
September 13, 2016  
4:00 PM**

**AGENDA**

- 1. Call to Order – Mayor Eugene Mulligan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
  - A. Approval of Minutes of the August 9, 2016 regular meeting**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**CLOSED SESSION**

- 6. Closed Session Pursuant to GS 143-318.11 paragraph (a) (5) negotiating price for the acquisition of real property by purchase**

**SPECIAL PRESENTATIONS, REQUESTS & DISCUSSIONS**

- 7. Presentation: Leigh Robertson, Diaper Bank of Lower Cape Fear**
- 8. Discussion: Senior Center Sidewalk - Karen Collette, Chad Kimes and Patrick Riddle - NCDOT Representatives**

**DEPARTMENTAL ITEMS**

**Fire Department**

- 9. Request for transfer of fundraising funds - Allen Wilson, Fire Administrator**

**Finance Department**

- 10. Ordinance 2016-13 Funding of Fire Department 80 Year Anniversary Open House – Wendy Pope, Finance Officer**
- 11. Ordinance 2016-14 Funding for Additional Audit Services by Thompson, Price, Scott, Adams & Company, PA – Wendy Pope, Finance Officer**

**Planning Department**

- 12. Resolution 2016-33 Consideration of a petition to close the alley between the 300 blocks of E. Bridgers and E. Ashe Streets – Rebekah Roth, Planning Administrator**

13. **Consideration of draft Findings of Fact and Conclusions of Law for Bed & Breakfast Conditional Use Permit** – *Rebekah Roth, Planning Administrator*
14. **Discussion regarding proposals for professional engineering services for 2016 sidewalk and intersection capital improvements** – *Rebekah Roth, Planning Administrator*

**Information Technology Department**

15. **Live Streaming Proposal Additional Cost Summary-** *Erik Harvey, Information Technology Administrator (will arrive at 5:00PM or thereabout)*

**ITEMS FROM ATTORNEY** – *Robert Kenan, Attorney*

16. **To be announced.**

**ITEMS FROM MANAGER** – *Chad McEwen, Town Manager*

17. **Consideration of the Approval of the Grantee Acknowledgment and Agreement Related to the Golden LEAF Foundation Grant – Pender Memorial Hospital/Osgood Canal Project**
18. **Other items from Manager to be announced**

**ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

19. **To be announced**

**BREAK (5:30 or thereabout)**

20. **There will be a five minute break in order to allow citizens to sign-up for the Public Forum and Public Hearings.**

**PUBLIC FORUM**

21. **The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.**

**PUBLIC HEARING**

22. **Consideration of a text change amendment to Article 3, Chapter IV of the UDO modifying the timeline and process for conditional use permit requests.**
23. **Resolution 2016-34 Adopting a Statement of Consistency Regarding a Proposed Amendment to Modify the Timeline and Process for a Conditional Use Permit**
24. **Ordinance 2016-15 Approving an Amendment to the Town of Burgaw Unified Development Ordinance Modifying the Timeline and Process for Conditional Use Permit Requests**

**CLOSED SESSION** – if applicable

**ADJOURNMENT**