

**TOWN OF BURGAW
BOARD OF COMMISSIONERS MEETING
BURGAW MUNICIPAL BUILDING
October 11, 2016
4:00 PM**

AGENDA

- 1. Call to Order – Mayor Eugene Mulligan**
- 2. Invocation**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
 - A. Approval of Minutes of the September 13, 2016 regular and closed session**
 - B. Approval of location change for November BOC meeting to Depot**
 - C. Approval of Amended Resolution 2016-33**

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS

- 6. Art Beat and Pender County Tourism – Complimentary Use of the Community House for Ghost Walk – Rochelle Whiteside and Tammy Proctor**
- 7. Request for Complimentary Use of the Depot for the Festival Consortium and discussion regarding the 2017 NC Blueberry Festival – Pete Cowan**

DEPARTMENTAL ITEMS

Finance – Wendy Pope, Finance Officer

- 8. Ordinance 2016-16 Amending the FY 16-17 Budget to provide funding for Professional Services invoice from Ward and Smith, PA**

Planning – Rebekah Roth, Planning Administrator

- 9. Consideration of Resolutions Approving Contracts for Engineering Services for 2016 Intersection Improvement Project**
 - A. Resolution 2016-35 Approving a Contract with _____ for Engineering Services for a Sidewalk Project along Wilmington Street across the Railroad Right Of Way**
 - B. Resolution 2016-36 Approving a Contract with _____ for Engineering Services for Intersection Improvements on the West side of the Wilmington and Wright Street Intersection**

- C. **Resolution 2016-37 Approving a Contract with _____ for Engineering Services for Intersection Improvements at the Dickerson Street and Wilmington Street Intersection**
 - D. **Resolution 2016-38 Approving a Contract with _____ for Engineering Services for a Sidewalk Extension along E Wilmington Street from Cripple Creek to Cowan Street**
10. **Consideration of the proposed 2016 Tree Program Work Plan**

ITEMS FROM ATTORNEY

11. **To be announced**

ITEMS FROM MANAGER

- 12. **Consideration of the Approval of the Downtown Revitalization Grant Agreement with the NC Department of Commerce for Court House Avenue projects**
- 13. **Resolution 2016-39 Consideration of the Approval of a Change Order with ELJ Inc. for the Water System Rehabilitation Project Related to an Increase in the Scope of Paving of Fremont Street**
- 14. **Resolution 2016-40 Consideration of a Resolution Exempting the Mini Brooks Act in Regard to a Proposal from McGill & Associates for Engineering and Permitting Service Related to the Proposed Water Line Extension along the 400 Block of S Bodenheimer Street**
- 15. **Discussion Item – Regarding Increase in the Minimum Salary for Maintenance Worker I Position**
- 16. **Discussion Item – Resolution 2016-41 Regarding Surplusing a 2010 Dodge Charger**
- 17. **Discussion Item – Resolution 2016-42 Regarding Surplusing Old Water Meters, Water Meter Boxes, Water Meter Lids and Other Related Items**
- 18. **Other Items from the Manager to be announced**

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

- 19. **To be announced**
- 20. **BREAK (5:30 or thereabout)** There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.
- 21. **PUBLIC FORUM** - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

PUBLIC HEARING – *Wendy Pope, Finance Officer*

- 22. Consideration of amending the Schedule of Fees for the Town of Burgaw Budget Ordinance. The Finance Officer is recommending a change in the fee schedule to add a fee for over-the-phone utility account payments.**
- 23. Ordinance 2016-17 Amending Fiscal Year 2016-2017 Annual Budget Change to Fee Schedule**

CLOSED SESSION – Pursuant to GS 143-318.11 Paragraph (a) Item 4 related to Economic Development and Item 5 related to Acquisition of Real Property

ADJOURNMENT