

**TOWN OF BURGAW  
BOARD OF COMMISSIONERS MEETING  
HISTORIC BURGAW DEPOT  
115 S DICKERSON STREET  
NOVEMBER 08, 2016  
4:00 PM**

**AGENDA**

- 1. Call to Order – Mayor Eugene Mulligan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
  - A. Approval of Minutes of the October 11, 2016 Regular and Closed Sessions**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**SPECIAL REQUESTS**

- 6. Noah Harrell – Parks and Recreation Board - Discussion regarding West Side Trail and Parks**
- 7. Deborah Kesecker – Parks and Recreation Board – Discussion regarding a Dog Park on the Hood Property at Timberly Lane**
- 8. Alison Boyce**
  - **Burgaw Yoga – request for funding for new class and Yoga props**
  - **Pender Arts Council – Mural Project for Spring 2017**

**DEPARTMENTAL ITEMS**

**Finance – Wendy Pope**

- 9. Discussion Item – Consideration of a change to the Utility Delinquent Notice mailed to customers who have balance due after payment due date of 10th**

**Planning – Kim Rivenbark**

- 10. Consideration of the proposed 2016 Tree Program Work Plan (tabled from October 11, 2016 meeting and amended at Building/Grounds meeting)**
- 11. Consideration of a major subdivision plat application for Hardison Subdivision**

**ITEMS FROM ATTORNEY – *Robert Kenan***

12. **To be announced**

**ITEMS FROM MANAGER – *Chad McEwen***

13. **Consideration of the Approval of the Grant Contract with the North Carolina Department of Environmental Quality for the Pender Memorial Hospital Flooding and Stormwater Mitigation Project**
14. **Resolution 2016-43 Consideration of Amending the Town of Burgaw Personnel Policy to Reflect the Amended Fair Labor Standards Act (FLSA) Effective December 1, 2016**
15. **Resolution 2016-44 Consideration of Approval of a Resolution Amending the Job Description for the Public Works Administrative Assistant**
16. **Discussion Item – Surplus of 2010 Dodge Charger (tabled from October 11, 2016 meeting)**
17. **Other items from the Manager to be announced**

**ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

18. **Discussion Item – Building and Grounds Board meeting results – Commissioner Dawson and Commissioner George**
19. **Other items from the Mayor and Board of Commissioners to be announced**
20. **BREAK (5:30 or thereabout)** There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.
21. **PUBLIC FORUM** - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

**PUBLIC HEARINGS – *Kim Rivenbark***

**Public Hearing 1**

22. **Consideration of a petition to close the alley between the 300 blocks of E. Bridgers and E. Ashe Streets**
23. **Ordinance 2016-18 Declaring the Closure of the Public Alley between the 300 Blocks of East Bridgers and East Ashe Streets within the Town Limits of Burgaw**

**Public Hearing 2**

24. **Consideration of a text amendment to the Town of Burgaw Unified Development Ordinance Sections 6-2, 8-2, and 8-4 adding Wine Shop uses as a use-by-right in the B-1 and B-2 zoning districts**
25. **Resolution 2016-45 Adopting a Statement of Consistency regarding a requested Text Change Amendment of the Town of Burgaw Unified Development Ordinance to add Wine Shop as a Permitted Use**
26. **Ordinance 2016-19 Approving a Text Change Amendment to allow Wine Shops to be added to the Town of Burgaw Unified Development Ordinance**

**Public Hearing 3**

27. **Consideration of an amendment to the official Town of Burgaw Zoning Map rezoning the former golf course parcel from PUD-1 to R-7, R-12, and R-20**
28. **Resolution 2016-46 Adopting a Statement of Consistency Regarding a Requested Amendment of the Town of Burgaw Official Zoning Map Rezoning the Parcel 3239-04-2300-0000 from PUD-1 to R-7, R-12 and R-20**
29. **Ordinance 2016-20 Approving an Amendment to the Town of Burgaw Official Zoning Map Rezoning Parcel 3239-04-2300-0000 from PUD-1 to R-7, R-12 and R-20**

**CLOSED SESSION – if applicable**

**ADJOURNMENT**