



Town of Burgaw
Board of Commissioners Meeting
Burgaw Municipal Building, 109 North Walker Street, Burgaw NC
June 11, 2019 at 4:00 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the May 14, 2019 regular meeting minutes
 - B. Resolution 2019-11 Amending the Town of Burgaw Personnel Policy to reflect the position title of Deputy Finance Officer
 - C. Resolution 2019-12 Adopting the newly revised Municipal Records Retention and Disposition Schedule
 - D. Ordinance 2019-11 Amending FY 18-19 budget to recognize loan proceeds for the purchase of a new grapple truck for the Public Works Department

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

DEPARTMENTAL ITEMS

Fire Department – Clay Jasper, Deputy Fire Chief

6. Blocker Fire Truck - Discussion
7. Resolution 2019-09 Authorizing disposal of surplus property: (1) 1990 Gruman Fire Apparatus and (1) 1998 Freightliner/E One Fire Apparatus – *item tabled from the May 14, 2019 meeting*

Parks & Recreation Department – Cody Suggs, Parks & Recreation Director

8. Depot Tenant Agreement – Feast Down East
9. Resolution 2019-13 Amending the Burgaw Community House rental policy

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

10. Resolution 2019-14 Approving annual use of the depot for the Veterans Day Ceremony led by the Daughters of the American Revolution
11. Other items to be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

12. Ordinance 2019-12 Approval of FY 2019-2020 Annual Budget
13. Request to formally assume ownership of the sidewalk on Clark Street
14. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

15. Appointments of TDA Members
16. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

17. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

PUBLIC HEARINGS

Public Hearing #1 – *Kim Rivenbark, Interim Planning Administrator*

18. Consideration of an application submitted by Scotch Bonnet Solar, LLC for Conditional District Rezoning of a +/- 10.3 acre portion of Parcel ID: 3228-88-1880-0000 from R-20 to I-1 – CZ1 Conditional Zoning District.
19. Resolution 2019-15 Regarding the consistency with the Burgaw 2030 Comprehensive Land Use Plan
20. Ordinance 2019-13 Approving an amendment to the Town of Burgaw Zoning Map Rezoning a +/- 10.3 acre portion of Parcel ID: 3228-88-1880-0000 from R-20 to I-1 – CZ1 Conditional Zoning District.

21. **CLOSED SESSION** – pursuant to GS 143-318.11 (a) (6) Personnel

22. **ADJOURNMENT**